



Cancellation Terms and Conditions

Confirmation and Joining Instructions

Confirmation of registration will be sent by email to delegates whose payment has been received. In addition, further instructions will be sent out in March 2008, by mail to assist you. Please ensure you submit your mailing and e-mail address when registering.

Amendments to Registrations

Any amendments to registrations must be made in writing to Seminar Management (laura@rcc08.com). There will be no charge for amendments to registrations for name changes or substitutions, which can be made at any time.

Cancellation of Registration

Notification of cancellations must be sent, in writing to Seminar Management. Cancellations will be accepted up to and including February 15th 2008 with a refund of pre-paid fees less a 10% administration charge. No refunds can be made for cancellations received after this date. Substitutions of attendees can be made at any time.

Cancellation of the hotel booking

Notification of the cancellation of the booking of the Radisson Resort must be made directly to the resort, as all booking for accommodation is handled through the resort and is covered by the resorts cancellation policy.

Registration

On-site registration will begin at 8.00am on Wednesday 9th April 2008

Insurance

The registration fee does not include any insurance of participants. All insurance requirements are the responsibility of the participant.

Letters of Invitation

Delegates requiring a letter of invitation to attend the seminar should write to the Seminar Management. Please note that a letter of invitation will be provided to assist delegates in obtaining a visa or permission to attend the conference and should not be considered as an official invitation covering fees and other expenses.

Passports and Visas

A valid passport is required for entry into Australia. Please consult the Australian Embassy nearest to you for specific details and visa requirements.

Data Protection

Your name and address will be contained in the full list of participants, available to all delegates. If you do not wish to have your name included, please notify Seminar Management. We may be supplying names and addresses of participants to sponsors of the event to enable them to contact you with regards to their marketing objectives. If you do not wish to have your name included, please indicate this to Seminar Management.

Disclaimer

All best endeavors will be made to present the programme as printed. However, the RCC08 organisers reserve the right to alter or cancel, without prior notice, any arrangements, timetables, plans or other items relating directly or indirectly to RCC08, for any cause beyond its reasonable control. The RCC08 organisers are not liable for any loss or inconvenience caused as a result of such alteration. In the event of cancellation of RCC08 all pre-paid fees will be refunded in full.

